

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

April 8, 2013

MEMBERS PRESENT: Dr. Barbara Poremba, Chairperson, , Martin Fair, Gayle Sullivan & Dr. Larissa Lucas

OTHERS PRESENT: Larry Ramdin Health Agent, Council Liaison Thomas Furey

MEMBERS EXCUSED: None

TOPIC

DISCUSSION/ACTION

1. Call to Order

7:20 pm

2. Minutes of Last Meeting

(February 5, 2013)

Motion to approve of minutes 2/5/13 by M. Fair. 2nd.
3 for, 0 against, 1 abstention. Motion passes.

3. Chairperson Announcements

BOH invoked the Rule of Necessity to hold February's meeting; Since then, City Solicitor Beth Rennard advised that rule of necessity to permit meetings without a quorum should only be used for elected Boards per state ethics rules. Salem BOH is appointed. Beth Rennard will consult with state ethics commission. The board reviewed the events at the council hearing held on 3/15/13 at which all board members were present and made statements to the council in support of the repeal of the amendment. The Board discussed the reduction of the size of the Board from 7 members to 3 members and decided to send a letter to the council requesting that they repeal the 1972 amendment and revert to the original 1912 Mass General law of a 3 member board which is in keeping with other communities.

Motion by Martin Fair that a request be sent to City Council to approve a home rule petition for submission to the Massachusetts legislature to repeal special act, Chapter 654 of the Acts of 1972. The repeal will effectively reduce the size of the Salem Board of Health to 3 members in keeping with MGL Chap 111§26. 2nd L Lucas. 4 for, 0 against, 0 abstentions. Motion passes unanimously.

Councilor Furey supports this request and will present it to the City Council. All 4 members also signed a letter to be sent to all members of city council via snail and email.

4. Monthly Reports-Updates

A. Health Agent Report

Presented and approved. Copy available in BOH office.

*Mercury thermometer drop off is in place at the Board of Health office. The BOH requested that Larry Ramdin put out a press release and add information about this to the website.

*Contract is out to bid for sharps container. It will be located at the Fire Station on Derby Street. The BOH requested that Larry Ramdin put out a press release and add information about this to the website when it is available to the public.

*An additional clerk has been asked for in FY 14 budget. This is a critical need and has the full support of the BOH.

* H7N9 flu strain in China is being carefully monitored. Will update the board as available.

* FAQ about state Medical Marijuana Regulations given to Board for informational purposes.

* Maria's Sweet Something's: There has been an open door issue with this establishment since 2006. Several citations have been written but according to the HA, Maria Harris, the owner, has ignored the public health requirement to keep the door closed. Ms. Harris was previously advised to make request for a minor modification to the Design Review Board and the Salem Redevelopment Authority in order to install screen doors, if she wishes to keep her doors open. L. Ramdin requested that the BOH authorize him to send a letter indicating options to remediate this problem and consequences for keeping doors open which includes suspension of the permit to operate a food establishment.

Motion by G. Sullivan to direct Larry Ramdin to send a letter to the owner of Maria's Sweet Something's outlining requirements, options and consequences of keeping doors open in a Food establishment. Failure to comply will result in the suspension of the Food establishment permit. 2nd L Lucas. Motion passes unanimously.

**B. Public Health
Nurse's Report**

Presented and approved. Copy available in BOH office.

**C. Administrative
Report**

Presented and approved. Copy available in BOH office.

**D. City Council
Liaison Updates**

None presented

**5. Food Establishment
Enforcement Policy**

Food Establishment Enforcement Policy reviewed and discussed.
**Motion by M. Fair to approve Food Enforcement Policy with corrections. 2nd L. Lucas
Motion passes unanimously.**

6 Meeting Adjourned

8:40 PM

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is May 14, 2013 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*